



Carroll County Board of Elections



300 South Center Street, Room 212 Westminster, MD 21157-5366

410-386-2080

MD RELAY: Call 711 or 800-735-2258 (TTY)

Toll Free: 1-888-302-8978

ccboe@carrollcountymd.gov

elections.carrollcountymd.gov

FAX: 410-876-3925

Carroll County Board of Elections Board Minutes September 18, 2024

Present

Board

Samuel Foster, President, in person
Karen Donaldson, Vice-President, in person
Carol Coley, Secretary, in person
Mitch Edelman, Member, in person
Ben Watson, Member, in person
Jay Gullo, Attorney, virtual

Staff

Erin Perrone, Director, in person
Jennifer Bartholow, Deputy Director, in person
Mia Faber, Election Program Supervisor, virtual
Isaac Nogueron, Election Program Assistant, virtual
Christine Winer, Election Program Specialist II, virtual

Public

Katherine Adelaide, Carroll County Republican Central Committee, in person
Corynne Corpus, Carroll County Democratic Central Committee, in person
Heather DeWees, Carroll County Clerk of the Circuit Court
Cheryl Steinbacher, League of Women Voters, Carroll County, in person

Call to Order & Declaration of Quorum

Mr. Foster called the meeting to order at 10:00 am and declared a quorum was present.

Welcome

Mr. Foster welcomed those in attendance and introduced the members of the public.

Approval of Minutes

The Board approved the minutes from the July 17, 2024, meeting on a motion from Mr. Edelman, seconded by Ms. Coley. The motion carried unanimously.

Correspondence

Mr. Foster asked if there were any correspondence to share. Ms. Perrone shared two press releases from SBE.

- Maryland State Board of Elections Warns of Texting Scam
- Maryland State Board of Elections Encourages Marylanders to Register to Vote

Attorney Report

Mr. Gullo shared that he is having regular conference calls with the attorneys from the other local boards. If the board members want Mr. Gullo to address any questions on any laws during these conference calls, please let him know.

Mr. Gullo presented a Memorandum of Understanding (MOU) regarding public information act requests related to ballot drop box video. Mr. Gullo explained the MOU in detail and how he and Mr. Burke, the Carroll County attorney, came to create this MOU.

The board decided to make their ruling on this matter during the *New Business* section of the meeting.

Swearing in the Board of Canvassers

At 10:09 am, Ms. DeWees conducted the swearing in of the board members that were in attendance – Mr. Foster, Ms. Donaldson, Ms. Coley, Mr. Edelman, and Mr. Watson. Mr. Gullo will be sworn in by Ms. DeWees during a private appointment.

Additions to the Agenda

Mr. Foster asked if there were any additions to the agenda. Ms. Perrone announced that the board needed to vote for Chairman and Secretary of the Board of Canvassers. Ms. Coley nominated Mr. Foster for Chairman and Mr. Watson seconded the nomination. Mr. Foster accepted the appointment as Chairman of the Board of Canvassers. Ms. Donaldson nominated Mr. Watson for Secretary and Ms. Coley seconded the nomination. Mr. Watson accepted the appointment as Secretary of the Board of Canvassers.

Election Director's Report

Public Information Requests

Ms. Perrone reported that no requests were submitted for public information.

Important Meetings and Events

- August 20th – MAEO Conference – Baltimore County – 1 day conference
- September 3rd – Republican Club of Carroll County – Voter Registration Training (Erin)
- September 5th – Transportation Meeting (Erin, Jen, Kim, Ed & Isaac)
- September 12th – Aging Your Way Expo (Olivia & Isaac)
- September 12th – ARC Carroll County (Erin)
- September 17th – Carroll Community College – Election Security (Erin & John Michael)
- September 19th – SBE/LBE Collaboration Meeting (Erin & Jen)
- September 24th – State Board Meeting (Erin)
- September 26th – Security Briefing #1 with SBE and Maryland Emergency Agencies (Erin & Jen)
- September 28th & 29th – Westminster Fall Fest (Erin, Jen, Isaac & Mia)

Voter Registration

- Monthly statistical reports are available on our website. The link to the reports is <https://elections.carrollcountymd.gov/monthlyStats.aspx>.
- Advanced deadline to register to vote and deadline to change party affiliation – Tuesday, 10/15
- Day to day electronic batches, processing mail and increase of incoming phone calls

Petitions

- Party Petition – Green Party
- Candidate Petition - Robert F Kennedy, Jr – 3rd party nominee on ballot

In-Person Voting

- Early Voting Centers
- Polling Places
- Ballot Proofing & Allocation
- Ballot Samples on Website
- Specimen Ballots

Ballot Drop Boxes

- Placed on Wednesday, September 18th
- Begin daily pickups on Monday, September 23rd
- Different look to our boxes this time

Mail-in Ballots

2024 Presidential General Election

Date	Total MIBs	Domestic	UOCAVA	Non-Perm MIBs	Perm MIBs	Mailed	Web Delivery	Large Print
06/03/2024	17,298	17,201	97	2,875	14,423	15,474	1,821	3
07/10/2024	17,439	17,328	111	2,958	14,481	15,581	1,854	4
09/16/2024	18,776	18,551	225	3,885	14,891	16,631	2,141	4
Change since previous month	+1,337	+1,223	+114	+927	+410	+1,050	+287	0

Election Judges

- Recruitment Update
- Outreach Events – 4-H & FFA Fair, Aging Your Way Expo, Westminster Fallfest
- Online and In-person training

IT/Warehouse

- Election judge training
- Logic & accuracy for mail-in ballot canvasses
- Supply Verification – due Wednesday, October 9th

- Public Logic & Accuracy – Friday, October 11th at 10 am

Personnel

- New Hires – Christine Winer and Mark Shaughney were introduced to the board.

Budget/County

- New building update

2024 Board Meetings

- October 16, 2024
- No Meeting in November
- December 18, 2024
- January 15, 2025
- February 19, 2025
- March 19, 2025
- April 16, 2025
- May 21, 2025
- June 18, 2025

2024 Election Save the Date!

- October 15, 2024 – Pre-Election Day Mail-In Ballot Canvass
- October 24-31, 2024 – Presidential General Early Voting
- November 5, 2024 – Presidential General Election
- November 7, 2024 – Mail-In Ballot 1 Canvass
- November 13, 2024 – Provisional Ballot Canvass
- November 15, 2024 – Mail-in Ballot 2 Canvass & Certification
- February 19, 2025 – Manual Audit

Unfinished Business

There is no unfinished business to report.

New Business

The board members voted on the MOU that was discussed during the *Attorney Report*. Ms. Donaldson motioned to accept the MOU and seconded by Mr. Edelman. The motion passed unanimously.

Disclosure of Campaign Contributions

Ms. Coley donated \$100 to Slate for Student Success.

Date of Next Meeting

The next scheduled meeting is Wednesday, October 16, 2024.

Adjournment

The motion for adjournment was made at 10:47 am by Mr. Watson. Ms. Coley seconded the motion. The motion passed unanimously.

